



The National Arena Swimming League – South (Affiliated to ASA SER)

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nationalswimmingleague.org.uk

22nd April 2014

Dear Colleague

The National Arena Swimming League South 2013/2014 Annual General Meeting will be held on Sunday 18th May 2014 starting no later than 10.30 am in the St John Ambulance Building, Stocton Close, Guildford, Surrey, GU1 1HA. (It is the three storey grey building and the entrance is the greenhouse at the back.) Papers attached are:

1. The Agenda for the meeting on 18th May 2014
2. Minutes of the 2013 AGM
3. Hon. Secretary's Report (Kathy Hook)
4. NASLS Constitution (Issue 2 - 16th May 2010) and the NASLS Promoter's Conditions (Issue 10 – 2nd August 2013)
5. Proposals for Constitution/Promoter's Conditions changes 2014
6. Proposal to license Arena League Galas.
7. Composition of the League for 2014
8. Treasurer's Report 2013 - 2014 including
 - proposed 2014 joining and competition fees
 - proposed contribution to the expenses of our League Cup Finalists
9. Annual Accounts for the Year ending 28th February 2014, comprising:
 - an Income and Expenditure statement
 - the Balance Sheet

The meeting will last about two hours.

Light refreshments will be available from 10.00 am

Kathy Hook
Hon. Secretary



The National Arena Swimming League – South [Affiliated to ASA SER]

NASLS AGM AGENDA

The National Arena Swimming League South 2013/2014 Annual General Meeting will be held on Sunday 18th May 2014 starting no later than 10.30 am in the St John Ambulance Building, Stocton Close, Guildford, Surrey, GU1 1HA.

1. Registration and apologies for absence.
 - a. A representative for each TEAM in the League may exercise a vote.
2. Minutes of the 2013 AGM.
 - a. Acceptance of the minutes followed by matters arising not otherwise on this agenda.
3. Hon. Secretary's report for 2013
4. Finances
 - a. Treasurer's Report 2013 - 2014
 - b. 2013 Income and Expenditure Statement and the Balance Sheet
 - c. Proposed 2014 joining and competition fees
 - d. Contribution to the expenses of our League Cup Finalists
5. Proposals for changes to the Constitution and Promoter's Conditions 2014.
6. Proposal to license Arena League Galas.
7. Composition of the League for 2014 and first round.
 - a. Request to arrange sanction of the use of time trials into the gala results for Walker Tigers in round one and round two.
8. Election of Officers for 2014/2015

Hon. Chairman	Fiona Laing - Rushmoor Royals SC
Hon. Vice Chairman	Brian Harrison – Basingstoke Bluefins SC
Hon. Secretary	Kathy Hook - Beckenham SC
Hon. Treasurer	John Ramsay - Hart SC
Hon. Independent Examiner of Accounts	Mike Page - Rushmoor Royals SC

9. Appointment of two representatives to attend the National Swimming League's AGM on Sunday 29th June 2014.

10. Future Dates:

2013 Final	Saturday B Final	26.04.14
	Sunday A Final	27.04.14
2014 Competition	Saturday	11.10.14
2014 Competition	Saturday	08.11.14
2014 Competition	Saturday	13.11.14
2014 Final	Sunday	26.04.15 (TBC)
2015 Competition	Saturday	10.10.15
2015 Competition	Saturday	14.11.15
2015 Competition	Saturday	12.12.15

11. Any other business previously notified to the Hon. Secretary 48 hours in advance.



The National Arena Swimming League – South [Affiliated to ASA SER]

2013 Annual General Meeting

The Annual General Meeting of the National ARENA Swimming League South (NASLS) for the year 2012/13 was held at the St John's Ambulance HQ, Guildford on Sunday 19th May 2013.

MINUTES

1. Registration and Apologies for Absence.

At 10.30 a.m. the Hon. Chairman, Fiona Laing opened the meeting, welcomed those present and thanked them for attending, and requested that the Hon. Secretary read the calling notice for the AGM.

1.1 Summary. [2012 figures in brackets for comparison]

There were 13 [16] persons present from 10 [14] NASLS Clubs, carrying 16 [21] votes as indicated below.

1.2 Those present were:

Brian Harrison and Andrew Waldran for Basingstoke Bluefins [2 votes], Eddie Lyne for Bracknell & Wokingham [1 vote together with 1 vote as Honourary Life Vice President], Maria Singleton and Di Gamble for Croydon Amphibians [1 vote], Chris Lee for Farnham [1 vote], Peter Harris for Rushmoor Royals [1 vote], Don Johnstone and Tony King for Sevenoaks [2 votes] and Kevin O'Connor for Shepway [Folkstone and Hythe Aqua] [2 votes].

Together with Fiona Laing the Hon. Chairman [1 vote], John Ramsay the Hon. Treasurer [1 vote, and also 1 vote representing Hart], Kathy Hook the Hon. Secretary [1 vote, and also 1 vote representing Beckenham].

1.3 Apologies.

Prior to the meeting the Hon. Secretary had received apologies from the following 13 Clubs/persons: Chesham [Liz Waddy], Dover [Scott Walker], Herne Bay [John Butler], Oxford City [Sue Lomas], Beachfield [Carl Fitzpatrick], Bromley [Joann Din] , Tilehurst [Jackie Rogers and Stu Dawson], Windsor [John Mundy], and Woking [Liz Robbins]. Plus 3 individuals from Farnham [Julia Jones, and Graham and Tanya Chalkley] although Farnham was represented.

Later the Secretary received apologies from Ashford Town {Georgina Bates}, Guildford City {Janette Smith} and Amersham {Simon Quincey}.

Together with Mike Page [of Rushmoor Royals] the current Independent Examiner of Accounts.

2. Minutes of the Year 2011/12 AGM.

2.1 Acceptance

No corrections were requested; acceptance of the minutes were proposed by Sevenoaks, seconded by John Ramsay, and agreed nem con.

2.2 Matters arising not otherwise subject to this year's agenda.

2.2.1 The Hon. Chair noted that there had been a requirement to ensure that the NASLS had an effective website and therefore a website for the League South had been set up. The Executive had reviewed the "new" website facilities now presented by the National League and had concluded that it was satisfactory for our purposes. The temporary South only website has since been closed. Fiona thanked Eddie Lyne who had provided the temporary service during 2012-13.

2.2.2 The Hon. Treasurer noted that there had been a requirement to consider whether a "travel subsidy" might be appropriate for teams at the periphery of our catchment area. The Hon. Treasurer had made a detailed, team by team, gala by gala review of travel during the 2012 competition and the Executive recommend that no further action is appropriate. Croydon Amphibians recommended that monitoring should be ongoing.

2.2.3 The Hon. Chair concluded that there were no other matters arising from last year's minutes that had not been cleared or would not be addressed under other items of this year's Agenda.

3. Hon. Secretary's Report for the Year 2012/13

3.1 The Hon Secretary spoke briefly to her tabled report as previously distributed [second copy attached to these minutes].

4. Report from the Secretary of the National ARENA Swimming Leagues

4.1 The annual report from the Secretary of the National ARENA Swimming Leagues, Ian Mackenzie, was tabled and noted - a copy of this report is attached.

5. Hon. Treasurer's Report.

5.1 The Hon Treasurer tabled his report as previously distributed, together with the annual accounts [a second copy of both are attached to these minutes]. The Treasurer spoke to the report emphasising significant aspects.

5.2 The Treasurer's report satisfies the constitutional requirement that the fines imposed in 2012 are listed.

5.3 A signed master copy of the report of the Hon. Independent Examiner of Accounts has been received and placed on record by the Treasurer. The report confirms that the Hon. Treasurer's records have been correctly accounted and praises our Treasurer's work.

5.4 Peter Harris [Rushmoor Royals] proposed adoption of the accounts, seconded by Eddie Lyne [Bracknell & Wokingham] and agreed nem con.

5.5 Within his report the Hon. Treasurer made proposals decreasing the annual subscriptions and joining fees for 2013 to £30, and the fine for late withdrawal of a team to remain at £100; and further that the gala door entry remain at £3.50 with the programme at 50p – seconded by Eddie Lyne [Bracknell & Wokingham]. Agreed nem con.

5.6 Within his report the Hon. Treasurer proposed that we should agree a "pool" of £2250 that would then be divided between the 5 off 2013 Finalists, capped at £450 per team – seconded by Eddie Lyne [Bracknell & Wokingham]. Agreed nem con.

5.7 The Chair asked that a vote of thanks be recorded for the Treasurer's work.

Summary clarification of the fees for 2013: £30 annual entry fee for each team plus a joining fee of £30 for any new team. The gala entry to be £3.50 [no charge for children] and programmes an additional 50p each.

[Secretary's and Treasurer's note – annual fees are NOW DUE for payment by 31st July – and Clubs should note the Rule: "Teams shall not be eligible to swim in the Competition if payment has not been made"].

6. Proposals for Changes to the League Rules 2013.

6.1 Proposals by Sevenoaks SC [seconded City of Oxford]

6.1.1 It was proposed to amend Rule 5 to introduce a postal vote at General Meetings [administered electronically].

6.1.2 Eddie Lyne suggested that this proposal had no basis for acceptance. It was generally recognised that before a vote can be delivered with assurance the voter must be able to hear argument for and against the motion. Although it was unfortunate that only a very small percentage of the membership chose to attend General Meetings, it was only those attending that could hear both sides. The motion was lost nem con.

6.2 It was proposed that at a General Meeting decisions on Rule changes should need only a simple majority. Recognising the discussion on the proposal 6.1 above Sevenoaks requested that this proposal should be grouped with the proposal 6.1 above and was therefore lost.

6.3 It was proposed that Promoter's Condition 15 be amended such that only one team per club shall be allowed to compete in the Round 3 Gala 1 of the Premier Division. The Chair argued that if a Club with two teams in the League was able to randomly select their two teams in Round 2 to achieve both teams in the Final and then change to a strictly A and B team in Round 3 then they should be allowed to do so since it broke no rules. More than one member considered that the B Team would then probably perform less able than the 7th ranked team would have performed and considered that that degrades the Final. Linked to this was that the 7th ranked team would be excluded from assessing their performance in the National Virtual gala whereas a successful B Team in our Final

would not even be entered in the virtual gala [National Rules]. The Chair commented that it was not right to concoct a Rule directed specifically against the best Club(s). Eddie Lyne strongly supported the Chair throughout. The motion was accepted 8 votes to 4 against.

6.4 It was proposed that should there be a tie on League Points at the end of the third round that resolution should consider the total gala points of the three rounds. Eddie Lyne pointed out that the current rule was designed many years ago to recognise that if the final positions could be resolved by reference to the final gala only then this was by far the fairest solution, since this means that the resolution is totally dependent on a "head to head gala" and leaves no suggestion of "how fair" previous galas may or may not have been with regard to their relative strength of opposition etc. In his experience there had never been any concern raised since the introduction of this Rule and a sensible resolution of ties had always been possible. The proposal was lost 3 votes for the motion with 8 votes against.

6.5 The proposal was made [Chair and Secretary] to amend Promoter's Condition 15c to become: < Note: When a division consists of 18 teams then each round will consist of three, six team galas. If there are fewer than 18 teams then flexibility will permit the Officers to arrange 5, 6, 7 or 8 team galas to enable all teams to take part and avoid galas with four or less teams wherever possible.> Eddie Lyne considered that there was no need for any change but since the motion was only being put forward as "clarification" he would not argue strongly. The motion was carried 10 votes for with 2 votes against.

6.6 It is proposed that the NASLS adopt the NASL National Rules and Conditions

6.6.1 This was the second year running that this proposal was tabled. However this year the members had indeed been given adequate time to consider the wording of the proposed National Rules [a prime reason for rejection last year]. The Chair was thanked for her work with representatives of other Leagues, in ensuring that the words tabled this year were actually sound.

6.6.2 Eddie Lyne argued that the tabled rules be rejected, in order that it can be considered how the proposal is to be implemented. He did not question that all Leagues swim common Conditions for their Champions but as far as the South is concerned we have always recognised that the Premier Division South should swim to common Conditions with the other Leagues. This is not a problem because that intent is already reflected 100% in our Rules.

6.6.3 There was considerable detailed discussion. Eddie Lyne attempted to show that we would lose desirable protection of the younger age group and some of the smaller clubs in Division 1 and 2 that is inbuilt into our current rules. The differences were small. The Chair asked for a vote on the straight question to "adopt the tabled rules". The proposal was accepted with a vote in favour 11 and against 3.

6.7 C Clubs

6.7.1 It was proposed [Chair and Secretary] to remove from Rule 8 the words: "Teams that represent recognised 'C' Clubs shall not be accepted as members". The same proposal had been rejected last year. However Eddie Lyne pointed out that having adopted the National Constitution as minute 6.6 above this clause no longer existed. It was not necessary to vote.

6.7.2 Never the less this proposal had brought the subject forward again. A discussion ensued. While previous argument and repeat reasoning was examined, it was clear that the members present were not happy to have the C club definition removed but acknowledged that legally it was a grey area. The Officers were asked to consider the subject in the next year and to report whether they considered any preventative measure could be formulated.

7. Composition of League and Galas 2013

7.1 The Hon. Secretary tabled the attached "League composition" document at Issue 7.

7.2 It was noted with sadness the departure of 1066 Swimmers and Cheam Marucuda who were wished good luck for the future. This was also an opportunity to welcome the new or returning teams Godalming, Portsmouth Northsea B, Didcot Baramundi, Herne Bay, Tonbridge, Hastings Seagulls B and White Oak.

8. Election of Officers for 2013/14

8.1 There had been no nominations other than those tabled by the Executive. The nominees therefore took immediate office. It was emphasised that nominations were open for the post of Vice Chairman. Brian Harrison of Basingstoke Bluefins offered himself as Vice Chairman. His offer was accepted unanimously.

8.2 The Hon. Treasurer identified that Mike Page had agreed to be presented again for consideration of appointment to the position of Hon. Independent Examiner of the Accounts and this nomination was agreed unanimously.

8.3 Thus the summary of the elections and appointments for the year 2013-14 is as follows:

Hon. Chairman	Fiona Laing (of Rushmoor Royals)
Hon. Vice-Chairman	Brian Harrison (of Basingstoke Bluefins)
Hon. Secretary	Kathy Hook (of Beckenham)
Hon. Treasurer	John Ramsay (of Hart)
Hon Independent Examiner of Accounts	Mike Page (of Rushmoor Royals)

(the identification of the Clubs in the above list has no particular significance to their role).

9. Representatives to the National AGM

The National League AGM is scheduled for Sunday 23rd June at Loughborough. The Hon. Secretary shall attend ex officio and the League requires to send a second voting representative. Normally this position is offered to the Chairman. Fiona accepted the invitation.

10. Confirmation of Future Dates.

2013 Competition	Saturday	12.10.13
2013 Competition	Saturday	9.11.13
2013 Competition	Saturday	14.12.13
2013 Final	Saturday & Sunday	26th & 27.04.14 at the Cardiff International Pool
2014 Competition	Saturday	11.10.14
2014 Competition	Saturday	8.11.14
2014 Competition	Saturday	13.11.14
2014 Final	Saturday & Sunday	25.& 26.04.15

Note: The dates for future years, unless notified to the contrary, are as always the second Saturday in October, November and December.

The Hon. Sec. proposed to use "the same weekend as this year" for next year's AGM – unless notified to the contrary the date for the next **NASLS AGM will be Sunday 18th May 2014.**

11. Any Other Business.

The Hon Sec had received no notification of items to be considered as "any other business".

12. Closure

The Hon. Chairman declared the Meeting closed at 12.25 p.m.



The National Arena Swimming League – South [Affiliated to ASA SER]

3. HONOURY SECRETARY'S REPORT

2013 proved to be another exciting year of competition across the region. Fiona Laing and I look forward to going to the National Final at the end of the month in Cardiff. This year we have two fine teams representing us, Guildford City A in the A Final and Woking in the B Final. This will be Woking's first outing to the Final and to say that they are excited is an understatement. I know that both teams will do us all proud.

This year I am delighted to welcome new teams to the competition, especially Walker Tigers from Jersey. They will swim the first two rounds as time trials and meet us face to face in the final round. I welcome B teams from Wycombe & District and Littlehampton. South Croydon. Lewes and Sutton & Cheam have also joined us. So a challenging and sporting year lies ahead.

We did not receive any proposals to change the rules or promoter's conditions this year, so I can only assume that you are all happy with the running of the League. The Executive has proposed a few changes. The first is that all galas will now be the same as the Premier Division. All teams will now swim 200m Individual Medley in the first two races. Secondly we have removed the condition that all galas 1 in the final round will be swum at neutral venues. This proved a nightmare when asking clubs to host and to provide AOE at unfamiliar venues. If you feel strongly about either of these changes please come to the AGM and get your opinion heard.

I sent out a survey in February asking your opinion on licensing Arena League galas. I have made a proposal based on these results. Once again if you feel strongly either way, this is your league, come and let us know what you want at the AGM.

Brian Smith of Brighton has developed a results package for us, which I'm sure that you will all agree makes things easier. I endeavour to get all results onto the website within 24 hours. Alan Doyle is in charge of the national website and is doing a grand job. Remember you can follow the league on nationalswimmingleague.org, become a friend on facebook on [nationalarenaswimmingleague](https://www.facebook.com/nationalarenaswimmingleague) and tweet at [@nationalswimleague](https://twitter.com/nationalswimleague). From a housekeeping point of view I do need your teams electronically so that they can be inserted into the results.

My fellow officers have been very supportive this year. Fiona Laing as Chairman, Brian Harrison as Vice Chairman and John Ramsay as Treasurer. Thank you to all of them.

We have 83 teams in the League this year. I look forward to meeting and working with you.

Kathy Hook
Hon. Secretary



The National Arena Swimming League – South [Affiliated to ASA SER]

4. NASLS CONSTITUTION AND NASLS PROMOTERS CONDITIONS

NASLS CONSTITUTION Issue 2 16th May 2010

- 1 The name of the League shall be the National Arena Swimming League South (“the League” or “NASLS”)

OBJECTIVES

- 2 (a) To find the Clubs of the National Arena Swimming League South to compete in the National Arena Swimming League Cup Final and ‘B’ Final.

(b) To arrange galas to give the opportunity for the maximum number of different clubs to compete against each other.

LEAGUE MEMBERSHIP & MANAGEMENT

- 3 The League shall be managed by a General Committee consisting of one delegate from each team competing. The Officers of the NASLS shall be the elected Hon. Chairman, Hon. Vice Chairman, Hon. Secretary and Hon. Treasurer. These Officers are ex-officio members of the General Committee and any contingency not covered by the Rules shall be referred to the Officers for interpretation, decision and appropriate action. Decisions and actions taken by the Officers shall be reported to the next AGM for ratification or comment. The elected Hon. Chairman may remain in office for not more than three years
- 4 The Officers shall meet as and when required.
- 5 The Annual General Meeting shall be held either in April or May to: receive reports from the Officers, receive the accounts, approve the next year’s subscriptions, revise the Rules, elect the Officers and the Hon Independent Examiner of the Accounts and carry out any other necessary business. Constitutional Rules changes may be put forward by two or more Officers acting in the interest of the League or by any member club with a seconder for the proposal. Such proposed changes from member clubs shall be in the hands of the Hon. Secretary by the 31st of January. At a General Meeting, alteration to Rules, to be carried, shall require twice as many votes in favour of the proposal as against.
- 6 The League shall affiliate to the ASA South East Region. Clubs not affiliated to the ASA South East Region may join the League but in so doing they shall be deemed to accept the ASA South East Region jurisdiction on all matters related to their League membership and competition.
- 7 The League may offer the position of Honorary Life Vice President to such individuals that are considered to have given exemplary service to the League. The honour may be bestowed by the membership at an AGM on the recommendation of the current serving Officers. Once offered and accepted the position will be recognised at any time provided the recipient is a member of any club affiliated to the ASA.
- 8 Membership shall be accepted as defined in the Promoters Conditions. Teams that represent recognised ‘C’ Clubs shall not be accepted as members.

GOVERNANCE

- 9 League Members acknowledge that they are subject to the laws, rules and constitutions of:
 - a) The ASA South East Region
 - b) The ASA
 - c) British Swimming (in particular Doping Control Rules & Protocols and Disciplinary Code)

- d) FINA, the world governing body for the sport of swimming in all its disciplines
[a to d together known as “the Governing Body Rules”]

- 10 The business and affairs of the League shall at all times be conducted in accordance with the Governing Body Rules and in particular the Laws and Technical Rules of the ASA (“ASA Laws”), as the same may be revised from time to time, specifically to include:
- The ASA Child Protection Procedure
 - The ASA/Institute Of Swimming Code of Ethics
 - The ASA “Guidelines for handling Internal Club Disputes”.

FINANCE

- 11 (a) The Financial Year shall be from 1st March to the last day of February. In the event of dissolution of the League the funds remaining shall be devoted to objectives as determined by the General Committee.
- (b) Teams shall pay an initial fee, to be fixed at the AGM, on joining the League, or re-joining after resignation. The fee is due for payment by 31st July, being in addition to the competition fee for that year.
- (c) All teams shall pay a competition fee to enter the Annual League Competition. The fee shall be fixed annually by the AGM and shall be due for payment by 31st July. Teams that have not paid by 1st September may be expelled by the Hon. Secretary from that year's competition.
- (d) A contribution recommended by the Hon. Treasurer and determined at the AGM shall be paid each year towards the expenses of the clubs that represent the League in the National Arena Swimming League Cup Finals.
- 12 The financing of galas shall be as covered in the Promoters Conditions and fines may be levied as defined in the Promoters Conditions. Failure to pay fees or penalties may bar a club from swimming in any National Arena Swimming League

GALAS

- 13 Galas shall be arranged and managed in accordance with the Promoters Conditions. Changes to the Promoters Conditions may be put forward by any member club with a seconder for the proposal. Such proposed changes shall be agreed by a simple majority of those voting at a General Meeting.

ELIGIBILITY

- 14 (a) Every swimmer participating in the National Arena Swimming League South shall have joined the club he/she represents by the 1st October in the year of the competition. This condition does not apply to swimmers who were not registered competitive swimmers of another ASA club prior to joining the current club.
- (b) Swimmers shall not have competed in the National League for any other club in any **of the seven National Arena Swimming Leagues** in the year of the competition (starting on the date of the first round).
- (c) All swimmers shall register with the ASA.
- 15 An allegation may be made by any member club to the League Secretary if it is thought that there will be or there has been non compliance with Eligibility rules or the Promoters Conditions. If after appropriate enquiries the allegation is believed to be true, the League Secretary may adjust results of galas after consultation with the Officers of the League. If an infringement of these rules is considered by the Officers to be serious and deliberate the Officers may have the case considered under the ASA judicial procedure. An allegation shall only be considered when received by the Hon. Sec. NASLS within 14 days of the date of the swim.



The National Arena Swimming League – South [Affiliated to ASA SER]

NASLS PROMOTER'S CONDITIONS Issue 10 2nd August 2013

AMENDMENTS

- 1 In order that in any one year the league competition may be completed in the most efficient manner, immediate changes to the Promoter's Conditions may be made by the Executive to cater for unexpected conditions. Any such changes shall apply to that year of the competition only. All changes shall be reported at the next AGM in order that they may be formally commented upon by the full membership. In addition permanent changes to Promoter's Conditions may be proposed by two or more Officers or by any member club with a seconder for the proposal. Such proposed changes from member clubs shall be in the hands of the Hon. Secretary by the 31st of January. At a General Meeting, alteration to Promoter's Conditions shall require a simple majority of those voting

MEMBERSHIP

- 2 The League Secretary will assume that teams that complete one year of competition will rejoin for the following year unless notified to the contrary in writing. Such notification shall be received no later than 31st March. A penalty of up to £100.00 may be imposed by the Hon. Treasurer for late notification.
- 3 Applications for teams to swim in the League must be made in writing to the Hon. Secretary. They will be placed on a waiting list and considered by the Officers in order of receipt. Such teams if declining to enter the League in a particular year may be moved to the bottom of the waiting list. Any teams wishing to rejoin the waiting list after previously resigning from the League may not do so for one calendar year after resignation.
- 4 Teams failing to attend a gala commitment may be required to make a contribution in lieu of lost gala revenue; this being at the Hon. Treasurer's discretion. Such offending teams shall be liable also to be expelled by the membership at the following AGM, where they shall be given the opportunity to justify their non-attendance. A proposal to expel a team shall be made by the Officers.

FINANCE

- 5 Membership of the League means acceptance to host galas when asked.
- 6 Where a club hosting a gala incurs a loss (pool hire and other admissible expenses, less receipts from admission and the raffle), the loss shall be borne by the League. Where on the same basis a profit is made it shall be shared equally between the League and club.
- 7 Host clubs shall organise a raffle. If a club makes a loss having failed to organise a raffle the Hon. Treasurer may propose to one or more of his fellow Officers an appropriate adjustment to the submitted reconciliation based on accumulated experience
- 8 Host clubs shall render to the Hon. Treasurer an income/expenditure account within two weeks of the gala. The Hon. Treasurer will inform the Officers of any clubs not producing a satisfactory reconciliation within two weeks and a fine of £100 will be placed on the defaulting Club, subject to the Officers' discretion. A list of fines imposed, and any discretionary decisions taken, shall be identified at the next AGM
- 9 The Hon. Treasurer may with the concurrence of the Officers institute a general levy for the purpose of meeting losses on galas.

GALAS

- 10 The Hon. Secretary shall appoint a member club (the host club) to organise and promote each gala in accordance with ASA Laws & ASA Technical Rules, the Rules of the League and the Promoters Conditions.
- 11 A delegate of the host club of each gala shall be responsible for notifying the points results to the Hon. Secretary by midday the Sunday immediately after the gala.
- 12 The start of a gala shall be delayed for a maximum of 20 minutes to allow for the late arrival of a team.
- 13 The Hon. Secretary may make appropriate arrangements for time trials to be accepted into gala results. Such arrangements shall be sanctioned at the AGM. In addition the Officers may make use of supervised time trials to resolve problems arising from **EXCEPTIONAL** circumstances always subject to the use of declared swimmer selection and resolution in a timely manner.
- 14 All clubs competing shall be informed by the Hon. Secretary of all the results of every gala and a League Table after each Round. The Hon. Secretary shall notify the clubs of their venues for the next round of the League at least 14 days before the gala date. For all Rounds the Hon. Secretary will allocate the lanes on the spearhead principle in accordance with the league positions. These lanes shall be used for both the warm-up and competition.
- 15 The League shall swim galas with member teams divided into five Divisions designated as the Premier Division, Division 1 East, Division 1 West, Division 2 East and Division 2 West. Each Division shall comprise normally of 18 teams with any shortfall of teams when planning the League competition to be arranged in Divisions 2. Once plans have been published it will be normal to compete with shortfalls where they occur naturally, at the discretion of the Hon. Secretary. In each Division galas shall be arranged as follows:

- (a) Round 1: the position of the teams after the Final (Round 3) of the previous year shall be used to decide the teams that shall swim in the galas on the designated Round 1 date in the following manner:

Gala 1: Teams that were 1st, 6th, 7th, 12th, 13th, 18th.

Gala 2: Teams that were 2nd, 5th, 8th, 11th, 14th, 17th.

Gala 3: Teams that were 3rd, 4th, 9th, 10th, 15th, 16th.

Teams that were promoted / relegated shall maintain their relative positions in their new division. Teams promoted to the Premier Division shall be "dovetailed" with the Champions of Division 1 West in position 15, Division 1 East position 16, Runners Up West position 17 and East 18.

- (b) Round 2: the results of Round 1 shall be used to decide the teams that shall swim in the galas on the designated Round 2 date in the following manner:

Gala 1: Teams that were 1st in gala 1, 2nd in gala 2, 3rd in gala 3, 4th in gala 1, 5th in gala 2, 6th in gala 3

Gala 2: Teams that were 1st in gala 2, 2nd in gala 3, 3rd in gala 1, 4th in gala 2, 5th in gala 3, 6th in gala 1

Gala 3: Teams that were 1st in gala 3, 2nd in gala 1, 3rd in gala 2, 4th in gala 3, 5th in gala 1, 6th in gala 2

Where there were are only two galas in a division in Round 1:

Gala 1: Teams 1st, 3rd, and 5th from gala 1 with teams 2nd, 4th, and 6th from gala 2.

Gala 2: Teams 1st, 3rd, and 5th from gala 2 with teams 2nd, 4th and 6th from gala 1.

Any other combination used in Round 1 shall be distributed in Round 2 entirely at the discretion of the League Secretary.

- (c) Round 3: the League Points after Round 2 shall be used to decide the teams that shall swim in the galas on the designated Round 3 date in the following manner:

- Gala 1: The teams gaining the highest total of League Points after Round 2.
 Gala 2: The six teams gaining the next highest total of League Points after Round 2.
 Gala 3: The remaining teams participating.

No more than ONE team per Club will be allowed to compete in the Gala 1 of Round 3 of the Premier Division. The Premier Division Final.

If it should arise that two teams from one Club 'qualify' for Gala 1 of Round 3 of the Premier Division, then second team(s) will be demoted to Gala 2 of Round 3 and the next highest placed team(s) shall be promoted to Gala 1 of Round 3.

Note: When a division consists of 18 teams then each round will consist of 3, 6 team galas. If there are fewer than 18 teams then flexibility will permit the Officers to arrange 5, 6, 7 or 8 team galas to enable all teams to take part and to avoid galas with 4 or less teams wherever possible.

- 16 Each team shall supply a competent Judge and Timekeeper. A team that reports at a gala without an acceptable judge shall be fined £25. The fine will be imposed at the discretion of the Hon. Secretary and Treasurer. A fine will not be imposed if the reason for the absence of a judge is that one or more of the senior officials have been appointed from the said club thus depleting their normal resource. A waiver will be considered if a club notifies the problem to the Hon. Secretary more than 7 days in advance of the gala [there will not be a waiver for successive galas]. Referees may operate with 'over the top' starts.
- 17 The five Galas 1 of the Final Round shall be swum at neutral venues if possible.

POINTS SCORING AT GALAS:

- 18 (a) Points scoring for each event at a gala: the 1st. placed team shall score points equal to the number of teams competing and each subsequent place will score points reduced by 1, down to 1 point for last position; 0 points to be scored for 'no swimmer' or a disqualification. In the case of a dead heat in a race both teams will receive the same points for the place they achieved. (e.g. lanes 3 and 5 dead heat for 1st place in a six team gala, both should receive 6 points and the third place 4 points as usual. The points should not be averaged (i.e. both receiving 5½).
- (b) A team shall be deemed 'to have competed' if they start to swim at or before event 25. Teams shall be awarded one point for each race they have missed, prior to the first race that they swim following a late arrival.
- (c) The total Gala Points for each team in a gala that does not have the same number of teams competing in other galas in the same division shall be adjusted by the League Secretary in accordance with the formula: accepted points = recorded points x (base team requirement + 1 / number of teams competing + 1) points will be rounded to the nearest half point.
- (d) The League Points for each team in a gala that does not have the same number of teams competing in other galas in the same division shall be:
- 5 teams compared with 6 teams, 1st to 5th: 6 pts, 5 pts, 4 pts, 2 pts, 1 pt.
 - 7 teams compared with 8 teams, 1st to 7th: 8 pts, 7pts, 6 pts, 5 pts, 3 pts, 2 pts, 1pt.
 - 6 teams compared with 7 teams, 1st to 6th: 7 pts, 6 pts, 5 pts, 3 pts, 2pts, 1pt.
 - 4 teams compared with 5 teams, 1st to 4th: 5 pts, 4 pts, 2 pts, 1pt.

LEAGUE TABLE POINTS SYSTEM AND PROMOTION/RELEGATION

19(a) The League Secretary shall compile League Tables after each round using points scored as follows [calculations are based on Divisions of 18 teams.]:

Round 1: if there is a tie on Gala Points in a gala the number of first places shall be taken into account to resolve gala positions. If there is still a tie then the number of second places, third places etc shall be considered. Then apply 6 league points for the winner of each gala, 5 points for 2nd, 4 points for 3rd, 3 points for 4th, 2 points for 5th, and 1 point for 6th.

Round 2: as Round 1, then if there is a tie on League Points, the combined total Gala Points of Round 1 and 2 shall be taken into account. If there is still a tie, the number of combined total first places in Rounds 1 and 2 shall be taken into account. If there is still a tie then the number of second places, third places etc shall be considered.

Round 3: as Round 1 and 2 basis except double League points. Plus a bonus of 24 points for the six clubs in Gala 1 and a bonus of 12 points for the six clubs in Gala 2. After Round 3, if there is a tie on League points, the Gala Points of Round 3 then the number of first places in Round 3 shall be taken into account. [If there is still a tie then the number of second places, third places etc shall be considered]

(b) Two teams will be promoted to the Premier Division from each of Division 1 East and Division 1 West each year. Six teams will be promoted to Divisions 1, 3 from each of Division 2 East and Division 2 West each year. Teams will be relegated to provide vacancies for the promoted teams.

(c) Immediately following compilation of the results of Round 3, the Officers will consult to confirm any immediate requirement for the adjustment of the balance of teams allocated 'East and West'. The PROVISIONAL composition of the divisions for the following year will then be published. Subsequent changes to this structure will be made by the Officers only if the location of teams that resign and newly joined teams demand an adjustment.

PROGRAMME

20 The Programme of Events shall be as follows:

20(a) PREMIER DIVISION

The Premier Division of the NASLS shall swim a programme consistent with other National Arena Leagues as agreed at the National Arena League ACM

<u>EVENT</u>	<u>GIRLS/BOYS</u>		<u>EVENT</u>	<u>GIRLS/BOYS</u>	
1/2	Open	200m Individual Medley	27/28	11/U	50m Breaststroke
3/4	11/U	4x50m F/S Relay	29/30	13/U	100m Butterfly
5/6	13/U	4x50m Medley Relay	31/32	15/U	100m Freestyle
7/8	15/U	4x50m F/S Relay	33/34	Open	100m Breaststroke
9/10	Open	4x50m Medley Relay	35/36	11/U	50m Freestyle
11/12	11/U	50m Backstroke	37/38	13/U	100m Freestyle
13/14	13/U	100m Breaststroke	39/40	15/U	100m Breaststroke
15/16	15/U	100m Backstroke	41/42	Open	100m Freestyle
17/18	Open	100m Butterfly	43/44	11/U	4x50m Med Relay
19/20	11/U	50m Butterfly	45/46	13/U	4x50m F/S Relay
21/22	13/U	100m Backstroke	47/48	15/U	4x50m Med Relay
23/24	15/U	100m Butterfly	49/50	Open	6x50m F/S Relay
25/26	Open	100m Backstroke			

Rounds 1 and 2 of the Premier Division Galas shall be swum in 25 metre pools. The Final Round shall be swum in a 50 metre pool [or by exception to be as specified to be consistent with other National Leagues]. The use of AOE shall be planned for the Final Round.

20(b) DIVISIONS 1 and 2

The programme of events for Divisions 1 and 2 shall be identical to the Premier Division as above **EXCEPT THAT EVENTS 1 AND 2 SHALL BE 100 METRES.**

Galas will normally be swum in 25 metre pools. By exception the programme may be amended to appropriate distances should the need arise to swim a gala in a pool not 25 metres.

ELIGIBILITY AND TEAM MANAGEMENT

21 Clubs shall submit to the Hon. Secretary, by 1st September, a declaration that all swimmers will be registered with the ASA and that they are eligible in accordance with the rules, together with an

undertaking that the Club will allow swimmers to dive at League Galas ONLY when they are known to be competent to perform consistently safe racing dives into shallow water. Failure to provide such a declaration to the satisfaction of the Hon. Secretary shall exclude a Club from competing.

- 22 The athlete membership registration with the Club for whom they wish to swim needs to be with the ASA membership department prior to 1st October in the year of competition. Those received by the ASA on or after 1st October will not comply and therefore the athlete will be unable to swim for that Club in the year of competition, in the rounds or the final. Athletes must be registered Category 2 with the ASA.
- 23 For an athlete to represent a Club in the National Finals day they must have swum in at least one round of the heats for that Club. The only exception to this being if the athlete was injured for the three months of the rounds (October, November and December). A medical certificate will be required. The 11/under age group is to be excluded from the requirement to have competed in the rounds.
- 24 Each Club shall provide a team manager who will take responsibility for the care and supervision of its swimmers at all times when attending a NASLS gala. Team managers shall endeavour to ensure that all members of their Club behave responsibly and in accordance with the Promoter's Conditions and the League Rules.
- 25 Each Team at each gala shall provide a legible copy of their intended team list, showing a named swimmer[s] for each event, to the gala Recorder on behalf of the Referee, no later than 5 minutes before the start of the first event and any subsequent change shall be notified immediately.
- 26 The age groups shall be as at **31st December** within the League's year of competition that is from 1st May to 30th April.
- 27 Limitation of swims
 - (a) **Premier Division.** The restriction of swims in the Premier Division of the NASLS shall be in accord with conditions agreed at the National Arena League ACM. Competitors may swim in 3 individual events. Swimmers in age groups other than the open age group may swim 2 events in their own age group and 1 in an upper age group
 - (b) **Divisions 1 and 2.** Swimmers may swim a maximum of two individual events in their own age group, except an Open Age Group swimmer may swim three individual events. In addition swimmers may swim individual events in older age groups subject to an absolute total of no more than five individual events. A swimmer may swim in any number of relays for which they are eligible
- 28 Where two or more teams from the same club are competing in the same gala, swimmers may NOT interchange.



The National Arena Swimming League – South [Affiliated to ASA SER]

5. Proposals to Changes to the NASLS Constitution and NASLS Promoter's Conditions

NASLS CONSTITUTION – CURRENT ISSUE 2 16TH MAY 2010

1. Proposal to:

Replace point 8:

From: Membership shall be accepted as defined in the Promoter's Conditions. Teams that represent recognized 'C' Clubs shall not be accepted as members.

To: Membership shall be accepted as defined in the Promoters Conditions. Teams that represent a combined club shall not be accepted as members. For the purposes of this constitution, a combined club shall be regarded as:

An ASA affiliated club whose constitution, or membership requirements, stipulate that any member of the club must already be a member of, and retain membership of, one or more named ASA affiliated clubs (feeder clubs), and where membership of the club is not available to all competitive members of the feeder clubs, whether by reason of ability, achievement. or any other factor.

Specifically, but not exclusively, clubs created with the intention of sharing training and pool hire resources, and with the intent to compete at National and Regional competition and higher level open meets, with members retaining individual membership of feeder clubs to compete at County and other sub-regional level competition and lower level open meets, shall be regarded as a combined club.

Notwithstanding the above, it is also required that teams competing in the League shall be comprised exclusively of swimmers all registered with the same ASA affiliated club that they are representing, in accordance with the eligibility criteria as specified in the League constitution.

2. Proposal to:

Replace point 14:

From: All swimmers shall register with the ASA

To: All swimmers shall register with the ASA as Category 2 members.

NASLS PROMOTER'S CONDITIONS - CURRENT ISSUE 10 – 2ND AUGUST 2013

3. Proposal to:

Add the supplementary heading:

For Licensed Galas supplementary Promoters Conditions Apply

4. Proposal to:

Remove Point 17:

The Galas 1 of the Final Round shall be swum at neutral venues if possible.

5. Proposal to:
Add to point 18 (d):

Other combinations will be resolved in the same manner by the Executive.

6. Proposal to:
Amend Point 20 (b):

From: The programme of events for Divisions 1 and 2 shall be identical to the Premier Division as above except that Events 1 and 2 shall be 100 metres.

To: The programme of events for Divisions 1 and 2 shall be identical to the Premier Division.

7. Proposal to:
Amend Point 25:

From: Each team at each gala shall provide a legible copy of their intended team list, showing a named swimmer (s) for each event, to the gala recorder on behalf of the referee, no later than 5 minutes before the start of the first event and any subsequent change shall be notified immediately.

To: Each team at each gala shall provide an electronic copy of their intended team list, showing a named swimmer (s) for each event, to the gala recorder on behalf of the referee, no later than 5 minutes before the start of the warm up and any subsequent change shall be notified immediately.

Proposed by Kathy Hook (Honoury Secretary) and seconded by Fiona Laing (Honoury Chairman)

6. Proposal to License Arena League Galas

Proposal to license:

Premier Division Round 1 and 2 to Level 3
Premier Division South Final to Level 1
Premier Division Round 3 Gala 2 and 3 to Level 3.

Division One West and East all galas to Level 3.

Proposed by Kathy Hook (Honoury Secretary) and Fiona Laing (Honoury Chairman)

A survey was sent to each Club which would be affected by the above proposal. Of the replies received the majority were in favour of licensing but a number of points were raised. We feel that this warrants a discussion at the AGM. Please ensure a representative of your Club attends so that your views are taken into consideration.



The National Arena Swimming League – South [Affiliated to ASA SER]

7. COMPOSITION OF THE LEAGUE FOR 2014/2015 (Issue 6)

	<u>Premier Division</u>	<u>Division 1 West</u>	<u>Division 1 East</u>	<u>Division 2 West</u>	<u>Division 2 East</u>
1	Guildford City A	Maxwell	Hastings Seagulls A	Eastleigh	Ashford Town
2	Woking	Epsom District	Brighton	Farnham	White Oak
3	Beckenham A	Kingston Royals	Crawley	Hart	Edenbridge Piranhas
4	Sevenoaks A	Basingstoke Bluefins A	Croydon Amphibians	Chalfont Otters	Hastings Seagulls B
5	Amersham	Maidenhead Marlins	Atlantis	Didcot Barramundi	Larkfield
6	City of Oxford	Winchester City Penguins	Black Lion	Windsor B	Beachfield
7	Rushmoor Royals	Reading	City of Canterbury	Basingstoke Bluefins B	Petts Wood
8	Thanet	Havant & Waterlooville	Dover Lifeguards	West Wight	Shepway B
9	Windsor A	Leatherhead	Sevenoaks B	Staines B	Tonbridge
10	Wycombe & District A	Littlehampton A	East Grinstead	Godalming	Sutton & Cheam
11	Staines A	Mid Sussex Marlins	Orpington Ojays	Worthing	South Croydon
12	Guildford City B	Dorking	Dartford & District	Chichester Cormorants	Lewes
13	Chelmsford	Chesham	Shepway A	Wey Valley	
14	Bracknell & Wokingham	Tilehurst	Beckenham B	Andover	
15	Newbury	Fareham Nomads	Redhill & Reigate	Wycombe & District B	
16	Bromley	Guildford City C	Maidstone	Littlehampton B	
17	Portsmouth Northsea A	Portsmouth Northsea B	Erith & District	Walker Tigers	
18	RTW Monson	Alton & District	Herne Bay		

Walker Tigers have applied to join and requested that they swim the first two round as a time trial before the gala. They will travel to swim in the final round.



The National Arena Swimming League – South [Affiliated to ASA SER]

8. TREASURER'S REPORT 2013 – 2014

ANNUAL ACCOUNTS FOR YEAR ENDING 28th February 2014

1. INCOME and EXPENDITURE

EXPENDITURE

INCOME

2012/13	2013/14	Note	ITEM	Note	2013/14	2012/13
13451.94	15789.78		POOL HIRE & GALA RECEIPTS		16468.22	15731.01
1600.86	1350.88		GALA COSTS & REFUNDS			
	161.10		OFFICIALS EXPENSES			
			ARENA SPONSORSHIP		2142.86	2205.88
			SUBSCRIPTIONS		2400.00	3080.00
			JOINING FEES		240.00	160.00
			FINES		350.00	200.00
			MISCELLANEOUS INCOME			
			EXPENSES			
			CUP FINALISTS'			
1519.38	2250.00		SUBSIDY			
523.01	759.83		Hon. SECRETARY			
141.39	173.14		Hon. TREASURER			
391.80	123.30		Hon. CHAIRMAN			
			NATIONAL			
0.00	0.00		SECRETARY			
108.38	71.92		WEB SITE			
432.86	384.82		PENNANTS			
163.75	167.61		PROGRAMMES			
201.60	590.00	1	MISCELLANEOUS			
			2009 CUP FINAL HOSTING			
			Over provision of Creditor in			
			previous year		181.33	14.70
18534.97	21822.38		TOTALS		21782.41	21391.59
			EXCESS			
2856.62			OF:-			
			INCOME OVER			
			EXPENDITURE			
			EXPENDITURE OVER			
			INCOME			
	-39.97					
21391.59	21782.41		TOTALS		21782.41	21391.59

NOTES

- 1** Includes Meeting Room Hire, ASA Affiliation & Licence Fees & Donation
- 2** Deposit Account includes £2.10 Interest for 2013/14

2. BALANCE SHEET**LIABILITIES**

LEAGUE FUNDS 2012/2013	22715.23	2
LESS EXCESS INCOME	-39.97	
LEAGUE FUNDS 2013/2014	22675.26	
SUNDRY CREDITORS	1072.00	
TOTAL LIABILITY	23747.26	

ASSETS

CURRENT BANK ACCOUNT	18510.47
DEPOSIT BANK ACCOUNT	5236.79
MONEY IN BANK	23747.26
SUNDRY DEBTORS	0.00
TOTAL ASSET	23747.26



The National Arena Swimming League – South [Affiliated to ASA SER]

TREASURER'S REPORT 2013~2014

The League Income & Expenditure Account at the end of the year showed a loss of £39.97

The average pool hire was in the region of £424 per gala an increase of 23.0% on last year; whilst income per gala (entrance plus raffle less expenses and refunds) was £395 an increase of 8% on last year.

Fines were imposed on the following clubs for the reasons stated:

£100.00 for Late Withdrawal from the competition imposed on Elmbridge Phoenix SC.

£50.00 for Non-Attendance at Galas imposed on Bexley SC (x2) Bognor Regis SC (x2) and Gravesend & Northfleet SC (x1)

Two teams will be representing the League at the Cup Finals at Cardiff this year. I propose that a sum of £900.00 should be reserved for the 2013-2014 Finalists to be shared between them giving £450.00 per team. The subsidy paid to the Finalists will still be generous when compared to other Leagues.

I propose that the Annual Subscription and Joining Fees to remain at £30 for the forthcoming year and that the Fine for Late Withdrawal of a Team from the League remains at £100. I further propose that the takings on the door remain at £3.50 entry and programme 50p.

Promoter's Condition No 8 States: *'Sponsoring Clubs shall render to the Hon. Treasurer an income/expenditure account within two weeks of the gala. The Hon. Treasurer will inform the Officers of any club not producing a satisfactory reconciliation within two weeks and a fine of £100 will be placed on the defaulting Club, subject to the Officers discretion. A list of fines imposed, and any discretionary decisions taken, shall be identified at the next AGM.'*

Most Clubs make their returns to me very promptly but there are a few who have to be chased and persistent offenders leave themselves open to a fine.

I would like to propose a vote of thanks to Mike Page, of Rushmoor Royals SC, who has inspected this year's League's Accounts and who is prepared to carry out a similar task next year.

John Ramsay

Hon. Treasurer



The National Arena Swimming League – South [Affiliated to ASA SER]

Report on the Examination of the Accounts for 2013/2014

I confirm that the Assets shown on the Balance Sheet are correct and that all receipts and payments have been correctly accounted for.

It is noted that extremely good housekeeping, once again, using cheaper venues and reducing the fees has resulted in a modest Loss of £39.97

I congratulate the Treasurer on his excellent keeping of the accounts and presentation of them.

M.J.Page

21st March 2014